



UVC Account #

Dear Members...

Thank you for your inquiry regarding your membership with Universal Vacation Club. To **add-a-name(s)**, your maintenance fees must be current, and the following items are required:

1. A check for \$100.00, payable to ResortCom International/ per account.
2. A notarized letter, signed by all original signatories on the contract, as well as the person whose name is being added, stating that all parties agree to the addition.
3. A completed Ownership Information Request Form (Attached).

**NOTE:** When completing an "Ownership Information Request Form" for this "name addition":

"Grantors" are members currently on the account.

"Grantees" are those that are to be on the account when the transfer is complete.

(If the Grantor would like to remain on the account, he/she will need to sign as both the 'Grantor' and the 'Grantee'.

Should you have any questions, please do not hesitate to call us at (800) 366-2296. Our mailing address is Universal Vacation Club, P.O. Box 881069, San Diego, CA 92168-1069.

Member Services  
ResortCom International

**“OWNERSHIP INFORMATION REQUEST FORM”**

THIS FORM DOES NOT TAKE THE PLACE OF ANY LEGAL DOCUMENT. IT IS DESIGNATED TO ENSURE THAT RESORTCOM INTERNATIONAL HAS ACCURATE INFORMATION FOR PROSESSING YOUR REQUEST.

PLEASE PRINT

RESORTCOM INTERNATIONAL ACCOUNT #-\_\_\_\_\_

GRANTOR/SELLER’S NAME(S)

\_\_\_\_\_  
\_\_\_\_\_

GRANTOR/SELLER’S ADDRESS(ES):

\_\_\_\_\_  
\_\_\_\_\_

GRANTOR/SELLER’S TELEPHONE(S):

HM # \_\_\_\_\_ WK # \_\_\_\_\_

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GRANTEE/PURCHASER’S NAME(S)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GRANTEE/PURCHASER’S ADDRESS(ES):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GRANTEE/PURCHASER’S EMAIL \_\_\_\_\_

GRANTEE/PURCHASER’S TELEPHONE(S):

HM # \_\_\_\_\_ WK # \_\_\_\_\_

**THIS FORM MUST BE RETURNED, ALONG WITH YOUR PAPERS –  
DOCUMENTS & TRANSFER FEE or IT MAY DELAY PROCESSING**



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**PLEASE PRINT**

**NAME OF RESORT** \_\_\_\_\_

**RESORT COMMUNICATIONS, INC. ACCOUNT #** \_\_\_\_\_

**GRANTOR/SELLER'S NAME(S):**

\_\_\_\_\_  
\_\_\_\_\_

**GRANTOR/SELLER'S ADDRESS(ES):**

\_\_\_\_\_  
\_\_\_\_\_

**GRANTOR/SELLER'S TELEPHONE(S):**

**HM #** \_\_\_\_\_ **WK #** \_\_\_\_\_

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**GRANTEE/PURCHASER'S NAME(S) & SOCIAL SECURITY NUMBER(S) [if U.S. citizen]**

\_\_\_\_\_  
\_\_\_\_\_

**GRANTEE/PURCHASER'S ADDRESS(ES):**

\_\_\_\_\_  
\_\_\_\_\_

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GRANTEE/PURCHASER'S EMAIL \_\_\_\_\_

GRANTEE/PURCHASER'S TELEPHONE(S):

HM # \_\_\_\_\_ WK # \_\_\_\_\_

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